AP Exam Checklist

Testing At Home:

- 1 to 3 days before each digital exam, complete exam set up on the AP Exam App.
- Know your College Board Username and ID #. That will be your entrance into the exam.
- Log on to AP Exam App 30 minutes before start of each exam.
- During the break between sections, do not exit the testing app or close the screen. Exam automatically resumes at the end of the break.
- At the end of the exam, answers will automatically be uploaded. Wait till the “Congratulations” screen appears for confirmation your answers have loaded successfully.
- If testing app crashes, student accidentally closes app or student experiences a technical issue, student may exit app and relaunch app and hit Resume Testing to get back to question you were on.
- If student encounters a prolonged disturbance (power outage), go to My AP and submit a request for a makeup exam.
- After last AP exam, return Chromebook to school.
AP Exam Checklist

Testing At School:

• 1 to 3 days before each digital exam, complete exam set up on the AP Exam App.
• Know your College Board Username and ID #. That will be your entrance into the exam.
• For the 4 PM exams, students testing in person need to report to the school by 3:15.
• Masks must be worn while at school and during the test.
• Bring your school issued Chromebook with you for each exam you are taking. If you don’t have the Chromebook with you, you won’t be able to take the test.
• Log on to AP Exam App 30 minutes before start of each exam.
• During the break between sections, do not exit the testing app or close the screen. Exam automatically resumes at the end of the break.
• At the end of the exam, answers will automatically be uploaded. Wait till the “Congratulations” screen appears for confirmation your answers have loaded successfully.
• If testing app crashes, student accidentally closes app or student experiences a technical issue, student may exit app and relaunch app and hit Resume Testing to get back to question you were on.
• If student encounters a prolonged disturbance (power outage or other issue), go to My AP and submit a request for a makeup exam.
• After last AP exam, return Chromebook to school.