

**Minutes of Facilities Committee Meeting
October 13, 2022
Via Teams**

The meeting was called to order at 3:35 pm by Nora Scherer

Members present: Nora Scherer, Dr. Padalino, Wanda LoBianco, Mary Beth Bonville, Matt Gruber, Tom Clapper, Karen Seery, Steven Spicer, Errin Parese, Margarita Lekaj, Sharifa Carbon, Christian Martinez, Ofe Clarke, Melissa Jamieson, Marie Anderson, Andrew Sheber, Priscilla Lowe, Jeff Andrews, Andy Howe and Armand Quadrini.

Approve Minutes of August 24, 2022

Mr. Clapper made a motion to accept the minutes of August 24, 2022; seconded by Ms. Anderson. Motion carried unanimously.

Update on Smart Schools Bond Project:

Drawings are completed. Signatures are needed for submission. Will have a Smart Schools meeting in Albany. Hopefully will get approval from Smart Schools Board and SED to move forward with the plans. Day Automation is ready to proceed.

Nothing new to report on Phase II. May need to reconvene SS committee to brainstorm.

KHS Air Conditioning - Main:

Package is complete and bid notice is out. Bids will be opened on November 3rd. There may be a delay in materials. Even if there is a delay in some supplies, work can begin.

Update on KHS Pool:

Mr. Andrews reported that there is progress being made in the pool area. Work is moving along. Waiting on the change order. Will execute smaller change orders to make it easier.

Elementary & Middle School Playgrounds:

Equipment has been ordered for install in Summer 2023. Coatings can be done in a few days; that work can be done early, prior to summer. Contractor also looked at Meagher playground to possibly use same flooring surface. Waiting on proposal.

Mr. Gruber asked if there is a schedule for playgrounds: All playgrounds are ordered, and whichever school's supplies arrive first will be done first. All will be done quickly once they are started.

Mrs. Seery will send out the presentation made to board to the committee.

Building Inspections:

Inspections are set to begin in October. Principals who have not yet filled out Building Condition Form need to do so and submit to Mrs. Seery. Mrs. Scherer would like to have a list of priorities from each school ready to go for their inspections.

Mrs. Scherer went over the building inspection teams for each school in October.

5-Year Capital Improvement Plan:

A decision will have to be made on how to move forward with all of the supply chain and cost (inflation) issues. Do we need to adjust expectations?

Mrs. Scherer discussed looking at the plan to get to the most urgent items completed first.

Other

Mr. Gruber is concerned about the mats at Chambers School and how they are being used. Mr. Clapper reported that these mats will be able to be put away tomorrow. Storage is being delivered.

Mrs. Jamieson asked about leaks in the roof and the burn electrical marks at JFK. Mr. Clapper answered that these will be taken care of as soon as possible.

Ms. Bonville spoke about JWB – many severe leaks in classrooms when there is rain. Mr. Clapper had a roofer out to the school with Mike Peppers. Will use a coating product to patch roof. Should be completed in November or December.

Also the entrance at JWB is hard for people with crutches and wheelchairs. There are many small holes in the floor. Mr. Clapper will work on pricing to straighten that out.

Mrs. LoBianco asked about the basketball court installation at GW. Mr. Clapper said that it was pushed back slightly because of an emergency at another school.

Mr. Sheber reported that many of the new windows at Miller are not working properly. Mr. Clapper said that the contractor has been to the school to try to address the problems. He will make sure to call them back to take a look.

Mr. Gruber asked about the track going in at Chambers. Mr. Clapper and Mr. Silverstein have been looking at the property to see what track and field events can be practiced there. No meets will take place at Chambers. All competitions will be “away”.

Mrs. Scherer asked about the November 9 meeting as we will be doing building inspections. There will be no committee meeting in November.

Adjourn

A motion to adjourn was made at 4:07 pm by Mr. Spicer and seconded by Mrs. LoBianco. The motion carried unanimously. The next meeting will be Wednesday, December 7.

