

Kingston City School District Reopening Plan 2020-21 School Year



KINGSTON
CITY SCHOOL DISTRICT



We Inspire. We Educate. We Graduate.
All Students, All of the Time



Communication/Family Engagement

- Full plan is available at <https://www.kingstoncityschools.org/reopening>
- Regular Communication will be made to students, parents, staff & community
- Communication will be available in household Preferred Language
- Communication Channels:
 - KCSD and Individual School Websites
 - Text/Email Blasts & Robocalls
 - KCSD App
 - Facebook
 - Mailings
 - Microsoft Teams
 - KCSD Email

Health & Safety

- Following recommended guidance from CDC and Dept. of Health
- Health & Temperature Screenings each morning
 - Anyone with a Temp over 100 will be sent home
 - Answers to screening questions will be recorded daily
- Social Distancing of 6-feet or more in place
- Masks are mandatory when social distancing not possible
- Students showing COVID symptoms will be isolated and sent home

Social Distancing, Face Coverings & PPE

- Social Distancing of 6-feet or more must be maintained when possible
- If social distancing cannot be met, face covering must be worn
- The District will teach students the proper way to wear and remove masks
- Students will be able to remove masks during:
 - Meals and snacks
 - Instruction (when 6-feet is maintained)
 - Breaks (when 6-feet is maintained)
 - Students who cannot medically tolerate masks will not be required

In Case of Sickness, Contact Tracing and Illness Monitoring

- Students or Staff who become ill during the day must report to the nurse's office.
- The District will designate an isolated room for those with COVID symptoms.
- PPE will be required for Health Staff
- The District will immediately notify Dept of Health of any positive cases on campus and assist with contact tracing
- The Department of Health will advise the District of next steps

Health Hygiene

- The District will emphasize Healthy Hygiene Practices with students
- Signage will be posted throughout the schools
- Regular messages will be shared with school community
- Students and staff will carry out proper hand washing/sanitizing practices
- Cough or sneeze into tissue or elbow and immediately wash hands

Cleaning and Disinfecting

- Cleaning and Disinfecting will meet CDC and Dept of Health Guidelines
- Cleaning and disinfection logs will be maintained that include the date, time, and scope of cleaning and disinfection.
- Regular cleaning and disinfection of the facilities will occur, with more frequent cleaning and disinfection for high-risk and frequently touched surfaces
- Cleaning and disinfection will be rigorous and ongoing and will occur as frequently as needed.
- The District will ensure regular cleaning and disinfection of restrooms

Facilities

- Facilities operations will be geared toward meeting social distancing requirements and cleaning frequently touched spaces regularly
- Windows and doors will remain open to the greatest extent possible while maintaining health and safety protocols
- Upon reopening, the District plans to:
 - Increase ventilation while increasing air filtration, to the greatest extent possible
 - Flush water systems in buildings that have been unoccupied
 - Consider alterations to the configuration of existing classrooms or spaces or the introduction of temporary and/or movable partitions
 - Maintain the minimum number of toilet fixtures that must be available for use in a building
 - Limit the number of required drinking fountains available, in order to facilitate frequent cleaning

Child Nutrition

- School meals will continue to be available to all students, including those attending school in-person and learning remotely
- For students onsite, meals will be provided while maintaining appropriate social distancing between students, including in the serving line and while eating
- The district will ensure social distancing between individuals while eating in the school cafeteria
- The sharing of food and beverages (e.g., snacks, share table) is prohibited
- All student meal service will meet compliance with Child Nutrition Program requirements
- The District will continue to distribute meals at multiple sites daily for remote learning students, in addition to offering daily delivery

Transportation

- Students and school staff must wear acceptable face coverings at all times on school buses
- Students whose physical or mental health would be impaired are not required to wear a face covering, but must be appropriately socially distanced
- Members of the same household may be seated together
- All buses that are used every day by districts and contract carriers will be cleaned/disinfected once a day
- High contact spots will be wiped down after the morning (AM) and afternoon (PM) runs
- School buses shall not have hand sanitizer due to its combustible composition and potential liability to the carrier or district. School bus drivers, monitors and attendants must not carry personal bottles of hand sanitizer with them on school buses
- All students are entitled to transportation by the district to the extent required by law

Transportation (continued)

- School bus drivers, monitors, attendants and mechanics are required perform a self-health assessment
- School bus drivers, monitors, attendants and mechanics must wear a face covering, and may wish to also wear a face shield
- Transportation departments/carriers will provide Personal Protective Equipment
- Parents are encouraged to drive students to school if possible
- Buses will drop off one at time to allow for social distancing and drivers will work with students when they embark and disembark the bus to follow social distancing protocols
- A staggered schedule will be followed

Social-Emotional Well Being

- Directors of Special Education and Teaching & Learning will meet bi-weekly with school principals to review school counseling and support programs
- School level teams will review needs and create individualized plans to meet students' needs and will monitor progress with subsequent assessments.
- A Social Emotional Well-Being Advisory Council will be formed with members of the KCSD Trauma Responsive Team & District Leadership Team
- The district will support each school to provide appropriate resources to address mental health, behavioral and emotional support services.
- Professional development plans for faculty and staff aimed at how to talk with students during and after this health emergency, as well as provide supports for developing coping and resilience skills for students, faculty and staff.

School Schedules

- The District considered three learning models when developing our reopening plan:
 - Daily/In-Person: All students will return to school on a daily basis following the recommended safety measures provided by federal and state health agencies
 - Distance Learning: Schools will remain closed and all students will receive instruction through an enhanced distance learning model
 - Hybrid: A blended approach which will include in-person and distance learning
- The Kingston City School District will adopt a hybrid model for K-12 students if state and local government and health agencies do not allow for full time in-person learning. This plan addresses the following guiding principles:
 - Ensuring students and staff remain healthy and safe
 - Maintain continuity of learning
 - Ensure access and equity for all students
 - Effective communication with all stakeholders

School Schedules (continued)

- The hybrid model has three main components:
 - In-person learning: This will occur in school with 50% capacity. The experience will be standards-based and will include high quality rigorous instructional opportunities and experiences for students
 - Remote learning: This will occur at home and will include meaningful experiences such as independent work, group work, completing online modules/tasks, conducting research projects. The experience will be standards-based and will include high quality rigorous instructional opportunities and experiences for students
 - Online learning: This will occur remotely at home and will primarily be live instruction online by the teacher with the students being virtually present/in attendance. The experience will be standards-based and will include high quality rigorous instructional opportunities and experiences for student
- Daily student attendance and student-teacher engagement data will be collected and monitored. More information regarding procedures for the remote and online learning will be established and communicated.

Elementary Grades K-4

- All students in Grades K-2 will receive in-person instruction in their current elementary home school
- All students in Grades 3 & 4 will receive in-person instruction in their feeder middle school
- General Education classes will be divided into 2 rooms (max 14 students per room-based on square footage)
- Self-Contained (SC) Special Education (SPED) classes will remain in their planned configuration of 12:1:1, 12:1:2, 8:1:2 or 6:1:2
- **Building Room Configurations for Grades K-2 (inclusive of Grades K-3 SC SPED):**
 - Chambers Elementary (K-2) - **21** Classrooms (14 students max:1 Teacher/TA)
 - Crosby Elementary (K-2) - **20** Classrooms (10 students max:1 Teacher TA)
 - Edson Elementary (K-2) - **25** Classrooms (13 students max:1 Teacher/TA)
 - Graves Elementary (K-2) - **20** Classrooms (13 students max:1 Teacher/TA)
 - GW Elementary (K-3) - **31** Classrooms (15 students max/1 Teacher/TA)
 - JFK Elementary (K-2) - **22** Classrooms (13 students max/1 Teacher/TA)
 - Myer Elementary (K-2) - **15** Classrooms (12 students max/1 Teacher/TA)
- **Building Configurations for Grades 3 & 4 (inclusive of Grade 4 SC SPED):**
 - J. Watson Bailey Middle – Grade 3 & 4- **39** Classrooms (max students 14)
 - M.C. Miller Middle – Grades 3 & 4 – **38** Classrooms (max students 14)

Middle School Grades 5-6

- All students in grades 5 & 6 will receive in person instruction at Kingston High School
- General Education classes will be divided into 2 classrooms (maximum 15) students in a room based on square footage
- Self-Contained Special Education classes will remain in their planned configuration of 12:1:1, 12:1:2, and 15:1:1
- ELL students will be receiving a hybrid instruction model with remote instruction and in-person instruction on scheduled days and times with their ENL teacher

Secondary Education Grades 7-12

- General education students in grades 7-12 will be Online Learning utilizing Microsoft Teams.
- Remote instruction will place a greater emphasis on synchronous (live) learning.
- Grades 7-12 SC SPED and English Language Learners (ELL) will receive in-person instruction at Kingston High School
- More detail specific to the Online Learning Plan is currently being developed and will be published and made available to staff, students and parents

Technology & Connectivity

- The district will make computer devices (Chromebooks) available to students and teachers who need them
- Based on survey data computer devices will be provided to students/households who do not already have access and are not attending in-person for instruction
- The district will provide students and their families with multiple ways to contact schools and teachers during remote learning, including KCSD Email, phone calls to schools, and Microsoft Teams
- The District is knowledgeable that residency/home access levels to devices and high-speed internet for staff and students varies and is working to pursue opportunities and solutions
- The district/school will provide alternative options for students to learn, especially for students without sufficient access
- Students who are still in possession of a district Chromebook from the spring semester are asked to return it to any school for sanitizing and upgrading. Please contact your school for further assistance

Attendance

- All K-12 schools will collect and report daily teacher/student attendance regardless of the instructional setting
- The District will use its student management system for all students receiving in-person instruction and Microsoft Teams for students using remote or online instruction to collect and report daily teacher-student engagement
- Students and staff are encouraged to stay home when they are not feeling well
- Students who have not engaged in online learning will receive outreach from school staff
- KCSD will work closely with Ulster County Department of Social Services in a case where Educational Neglect is suspected

Teaching & Learning

- A continuity of learning plan has been developed for the 2020-21 school year that considers teaching and learning in-person, remotely and online
- The plan is aligned with New York State Learning Standards and assures equity and quality for all learners
- The plan will include regular and substantive interaction with classroom teachers, regardless of the learning model
- The school calendar includes additional staff-only workdays before students return to school
- The district will focus these in-service days on providing support to staff in the areas of social-emotional well-being, technology integration and protocol trainings
- Assessing student learning gaps, or areas of need, will be critical
- The District is currently working on specific plans for all BOCES, Career and Technical Education and work-based programs

Special Education

- The District will ensure a free appropriate public education (FAPE), whether the services are provided in-person, remote, or online
- We will emphasize the need to protect the health and safety of students with disabilities and those providing special education and services
- IEPs will be followed, in the appropriate manner to keep students and faculty healthy
- Special Education Teachers and Related Service Providers will document services and sessions provided and progress will be monitored and shared with parents quarterly
- Parent engagement will be in the parent's preferred mode of communication and language
- The District will ensure access to the necessary accommodations, modifications, supplementary aides and services and, and technology (including assistive technology) to meet the unique disability related needs of the students