

**Safety,
Security,
and
Prevention**



KINGSTON
CITY SCHOOL DISTRICT

We Inspire. We Educate. We Graduate.
All Students, All of the Time

Our Challenge: Safety and Prevention

The KCSD covers about 171 acres on 10 different campuses.

We have 17 buildings and more than 1,313,740 feet of educational space.

The KCSD employs about 1,100 individuals to serve our 6,400 students and our community.

The security of these facilities and the safety of our students and staff is of utmost importance.

Key to Prevention: Physical Safety

- **Districtwide, we have 248 high-definition Cisco Security Cameras including 42 exterior cameras.**
- **Every middle school and elementary school has a video phone and buzzer security system for building access**
- **Next Generation proximity card and phone system integrated door access are being installed as existing system are systemically replaced or building projects take place**

Key to Prevention: Planning & Practice

- **Building Emergency Response Plans (BERPS) are required by NYSED.**
 - Includes a Basic Plan, Function Annexes, Threat/Hazard Annexes, and Appendices
- **Students and staff practice drills in accordance with BERP**
 - Shelter-in-Place
 - Hold in Place
 - Evacuation
 - Lockout
 - Lockdown
- **Offsite Evacuations are held regularly to ensure student/staff familiarity**
 - KHS – YMCA; MILLER – CROSBY; CROSBY – MILLER; JWB – EDSON/DIETZ; EDSON – JWB/DIETZ; GW – HUDSON VALLEY SENIOR RESIDENCE; JFK - IGLESIA EVANGELICA AMIGOS CHURCH; CHAMBERS – KCSD WAREHOUSE; MYER – HURLEY REFORM CHURCH; GRAVES – TOWN OF ESOPUS HIGHWAY BUILDING

Key to Prevention: Relationships

- **Prevention** begins with addressing the needs of the whole student through Social Emotional Learning.
- This takes **many forms** in our school buildings, including the work of the Responsive Classroom, Restorative Justice, the Primary Project, the school-wide study of character values, mindfulness work, Morning Meetings, the Teaching Empathy Institute's School of Belonging, Positive Behavior Intervention Supports, and more.
- ***Relationship building*** between students and trusted adults, whether they are teachers, school psychologists, social workers, monitors, or school safety employees is one of the most effective ways to keep our students safe. Relationships are the number one key to prevention.

Key to Prevention: Training

- Monitors play an important role in the District
- Key Trainings in the 2017-2018 School Year
 - Violence Prevention Training
 - AED/CPR/First Aid
 - Safe Talk Suicide Alertness Training
 - Therapeutic Crisis Intervention
 - New Drug Trends
 - Technology Addiction
 - Mindfulness and Trauma Informed Care

A Team Approach



- **Mr. LeShawn Parker,** Coordinator of Safety & Prevention
- **School Security Officers:** 33 employees throughout KCSD, concentrated in secondary schools
- **School Monitors:** 67 employees throughout KCSD
- **School Resource Officers:** A partnership between the City and KCSD that is subject to city laws and union regulations
- **School Community:** Principals, Administrators, Teachers, and Students all play a role!

Relationship Building

- In every level of our security team, building relationships based on respect and understanding is emphasized.

School Security Guard Requirements

- School security guards maintain order on school district property. They are not police officers, and the role does not involve the responsibility to enforce state or local laws of apprehend violators. Rather, when a crime is involved notify police or report the occurrence to the appropriate school officials.
- **SPECIAL REQUIREMENTS:** Must be licensed as NYS Security Guard. Section 89-G of Article 7A requires all persons engaged in security guard activities be registered with the New York Department of State (DOS), and complete all training (unless exempt) at schools approved by the Division of Criminal Justice Services (DCJS). The following training courses are required:
 - 8 Hour Pre-Assignment Training- A general introductory course. You must complete this course and submit a copy of the certificate issued to you with your security guard application.
 - 16 Hour On-The-Job Training (OJT) - A course relevant to the duties of guards, requirements of the work site, and the needs of the employer. You must complete this training within 90 days of employment as a security guard.
 - Annual Training Requirement: 8 Hour Annual In-Service Training - This course must be completed each calendar year you hold a security guard registration. Your registration is issued for two years, therefore, you must complete two 8 Hour Annual In-Service training courses within your registration effective and expiration dates to be eligible for renewal.

School Security Guard Duties

- TYPICAL WORK ACTIVITIES
 - Patrols buildings and checks windows, doors, and entrances to ensure security
 - Protects/guards the teachers, students, administration, and other school employees and property
 - Provides assistance in emergency situations
 - Prepares incident reports
 - Investigates unusual conditions/disturbances and notifies the appropriate individual when warranted

School Monitor

- Major Goal of Role: Provide supervisory assistance to create and enable a safe and orderly environment for students as well as accommodate the educational needs of children.
 - Assists teachers in supervising recreation, lunch, and study halls
 - Oversees students passing between classes and in locker rooms
 - Guides children across streets and intersections
 - Encourages the improvement of student achievement

What is a School Resource Officer? (SRO)

Definition provided by the New York State School Board Association:

The SRO's primary duty is to protect the school's environment and to maintain an atmosphere where students, teachers and staff feel safe. SROs should be specially trained and receive regular professional development regarding school systems, student populations and developing relationships with school administrators, teachers and students. In this role, the SRO can be an educator, law enforcer and counselor. As an educator, the SRO can visit classrooms and teach students concepts of safety and crime prevention techniques. The SRO can provide a positive image of law enforcement in an effort to help young people make constructive choices in their lives. As a law enforcer, the SRO can investigate criminal activity occurring on school campuses in accordance with New York State law and school district policies. As a counselor, students may come to the SRO to discuss issues and seek individual attention. The SRO can also be available for conferences with students, parents, and staff regarding law related concerns.

School Resource Officer Requirements

- School Resource Officers face many licensing requirements before they can qualify for the job. First, SROs must be accredited as police officers, which in itself is a rigorous process. Typically, in the State of New York, police officers are appointed and attend the Basic Course for Police Officers at a regional academy. A typical course consists of a mix of police officers from a variety of police departments and sheriff's offices in that region of the state. The Basic Course for Police Officers currently consists of a minimum of 649 hours.
- After this licensing requirement, School Resource Officers must attend further training with the Criminal Justice Services Youth Service Training department. This is an intensive course that prepares a police officer to work in an academic environment so that officers will be able to function more effectively in schools. Training includes academic organizational structure, counseling, handling special needs students, violence in the school, gang activity, creating drug free schools and crisis management.

School Resource Officer Duties

- Peer Mediation for conflict resolution
- Safety Instruction for students and parents (substance abuse, Internet safety, bullying prevention)
- Conference with school staff to assist regarding law enforcement and crime issues
- Attendance at parent, school safety, and other required meetings
- Liason with community agencies and organizations that assist youth and families
- Assist Principal and Administration to develop plans and strategies to prevent or minimize dangerous situations in schools
- Maintain a vigilant eye and ear in community as a preventative measure
- Respond to emergency situations in school
- Initiate law enforcement action if necessary
- NOT school disciplinarians. They are not involved in disciplinary actions that do not constitute violations of the law.

Coordinator of Safety and Prevention

- Oversees, coordinates, and directs the planning development and implementation of comprehensive program addressing the safety and security needs of the school district
- Directs security officers and monitors to meet program needs
- Develops and administers organizational procedures designed to maintain security and safety
- Oversees the investigation of all incidents and accidents involving the students, schools, and school personnel
- Plans and directs security audit inspections
- Establishes and interprets policies and procedures for all safety activities including crisis management, and drug, alcohol and crime prevention
- Recommends Security Policies with the Superintendent of Schools
- Coordinates and plans prevention strategies to reduce tardiness/absenteeism
- Oversees VADIR reporting system



KCSD School Safety

- Begins with Planning and Prevention
- Incorporates Social Emotional Skills for Students and Staff
- Relies on Relationships
- Requires a Team Approach
- Evolves to Meet Changing Needs in Society/
Schools