

**Minutes of the
Policy Committee
Friday, April 13, 2018
Cioni Administration Building**

Members Present: Kathy Collins, Dr. Padalino, Camille DiPerna, Allen Olsen and Nora Scherer

Others Present: Tom Clapper, Director Buildings and Grounds

Agenda Topics: Review the following Policies:
Policy 6920 Safety and Security
Policy 7365 Construction Safety
Policy 8110 School Building Safety
Policy 8130 School safety plans
Policy 5550 – Student Privacy

Meeting Time: 9:30 a.m. – 10:00 a.m.

Meeting was called to order at 9:40

Policy 7365 Construction Safety

Mr. Clapper suggested changing the dollar amount in Pre-Construction, paragraph #2 from \$5,000 to 35,000 and paragraph # 4 from 10,000 to 35,000. He stated that the changes would be in accordance with SED and the last time the policy was updated was 2008 and prices have changed. The committee agreed to the changes. Also agreed on was to add the following:

1. Under the heading During Construction: add “on the district website” to paragraph 4 after district newsletter;
2. Under the heading During Construction deleting # 2 and adding it under the Pre-Construction Heading adding it as #6;
3. Under the heading Post Construction, paragraph #1 deleting the words “lead and asbestos to “any appropriate hazardous material” and deleting the words “Health and Safety Committee”.

Policy 8110 School Building Safety

The Committee reviewed and did not feel that any changes were needed at this time.

Policy 6920 Safety & Security

The committee reviewed and did not feel that any changes were needed at this time.

Policy 8130 School Safety Plans

The committee reviewed and did not feel that any changes were needed at this time.

Policy 5550 Student Privacy

The committee reviewed the current policy and agreed to change Section IV, 1st paragraph, the definition for Personal Information using the same language in policy 5500 Student Records as follows: “Personally identifiable information is information that would allow a reasonable person in the school or its community, who does not have personal knowledge of the relevant circumstances to identify the student with reasonable certainty. Such data might include social

security number, student's name or identification number, parents' name, and/or address, a biometric record, etc." Add a cross reference to policy 5500.

Other

Policy 5305 KHS Jefferson Code

Ms. Bradford had asked the policy committee to review the Jefferson Code to see where the change in language should be addressed for the change in electronic devices. The committee asked Margo May for her input and she suggested changing the language in Level II from "an electronic vapor device" to "e-cigarettes, vaporizers in any shape or form, other smoking or delivery devices". This language will be share with the Jefferson Committee and a public hearing will be scheduled.

Mr. Michael suggested changing policy 6990 Audit & Finance Committee to include a review of any pilot proposals. The committee will review at their next meeting.

Discussion followed on a vacant seat on the IDA and having a board member fill that seat.

Adjournment

There was no further action required and the meeting adjourned at 10:35 am. The Committee will meet again on May 4th at 9:30 am at 61 Crown St.