

**Minutes of the
Policy Committee
Friday, February 2, 2018
Cioni Administration Building**

Members Present: Kathy Collins, Dr. Padalino, Camille DiPerna, Jim Shaughnessy, Allen Olsen

Others Present: Margarita Lekaj, Purchasing Agent

Agenda Topics: NYSSBA Sample Policies:
4321.12 Use of Time Out Rooms, Physical Restraints, and Aversives
4770 Graduation Requirements
4773 Diploma and Credential Options for Students with Disabilities
8414.5 Alcohol and Drug Testing of Drivers
6700 Purchasing

Meeting Time: 9:30 a.m. – 10:00 a.m.

Meeting was called to order at 9:30

Policy 4321.12

The committee reviewed the suggested changes by the Teaching and Learning Dept. and determined that the would be placed on the February 7th agenda for a first reading as a new policy.

Policy 4770 Graduation Requirements

The policy was reviewed and it was determined that the current policy will stay as is.

Policy 4773 Diploma and Credential Options for Students with Disabilities

The committee reviewed and there was some confusion in the language in the notes section that needed clarification. Ms. DiPerna will consult with Margo or NYSSBA as needed for the clarification.

Policy 6700 Purchasing

Ms. Lekaj stated that the district had already made the changes to the policy that NYSSBA was suggesting but suggested the following changes to pages 9 and 10 (regulations):

1. Purchase Contracts up to \$20,000
 - a. Contracts under ~~\$1000~~ **\$2,500** are at the discretion of the Purchasing Agent.
 - b. Contracts in excess of ~~\$1000~~ **\$2,500** to \$10,000: Three verbal quotes
 - c. Contracts in excess of \$10,000 to \$20,000: Three written quotes
2. Public Work Contracts up to \$35,000
 - a. Contracts under ~~\$1000~~ **\$2,500** are at the discretion of the Purchasing Agent.
 - b. Contracts in excess of ~~\$1000~~ **\$2,500** to \$5,000: Three verbal quotes
 - c. Contracts in excess of \$5,000 to \$35,000: Three written quotes

Mr. Olsen supported the changes and stated that comparisons were done with districts similar in size to Kingston. The committee approved the changes and agreed to place the policy on the February 7th agenda for a first reading.

Policy 8414.5 Alcohol and Drug Testing of Drivers

There was some discussion on whether or not this policy was needed and Ms. DiPerna would clarify with Margo.

Other

Mr. Shaughnessy stated that there had been some discussion at Audit & Finance Committee regarding a policy on Pilots and that should a policy be adopted Audit and Finance should review the pilot prior to bringing it to the Board.

Mr. Shaughnessy also suggested a new policy for guidelines to adopting referendum language.

A brief discussion followed on these suggestions.

Adjournment

There was no further action required and the meeting adjourned at 10:25 am. The Committee will meet again on March 2nd at 9:30 am at 61 Crown St.