

**Minutes of the
Policy Committee
Friday, September 22, 2017
Cioni Administration Building**

Members Present: Jim Shaughnessy, Kathy Collins, Rev. Childs, John Voerg, Dr. Padalino, Maureen Bowers

Others Present: Nora Scherer and Camille DiPerna

Agenda Topics: School Safety Zones, score card
Policy 9420.1
Policy 8505

Meeting Time: 9:35 a.m. – 10:20 a.m.

Meeting was called to order at 9:35

Ms. Collins explained that the Policy Committee was appointed by the Board of Education to review a school safety zone using a score card by the State to see if there was a need to establish a school safety zone for transportation at Wilbur Ave and West O'Reilly St.

Dr. Padalino stated the he had been in contact with the Mayor's office and he had a consultation memo from safety personnel at Dept. of Public Works.

Mr. Shaughnessy established that the criteria requires 15 points in order to classify an area as a school safety zone and that it is 1 point for every 300 feet of roadway without a shoulder. He stated that it is .9 miles to the nearest sidewalk on Wilbur Ave and that it equals 16 points.

The Committee was unanimous in its agreement that it would be recommending the creation of a school safety zone for transportation at Wilbur Ave & West O'Reilly St.

Policy 9420.1 Building Principal and Classroom Teacher Evaluation & 9420 Evaluation of Staff

Mr. Voerg asked that the policy be updated to reflect the change in law from 3012-C to 3012-D and on page 2 of 9420.1 on page 2,, the 1st paragraph delete the words "10 school days from the opening of classes".

Committee members agreed to make the changes and did not feel that a first reading was necessary as the changes were not substantive and asked that it be put up for adoption at the next board meeting.

Policy 9215 – Non Aligned

Ms. DiPerna asked that with the creation of new positions that the Board had recently passed that the policy include these new positions as well as a Confidential Personnel Clerk that was overlooked. The new positions to be added include the Purchasing Coordinator, Coordinator of Personnel and Benefits, (3) Network & Technology Services Specialists and change the

Assistant Payroll Supervisor to (2) Payroll Clerks. The committee agreed that this policy would be recommended to the Board for adoption at the next meeting as the changes were not substantive.

Policy 8505 NYSSBA Sample School Meals & our Policy 6840 Meal Services

The committee agreed that the policies should be sent to Mr. Olsen and Mr. Carelli for review.

Other Policies

Ms. Collins inquired about the plain language summary for the Code of Conduct. Dr. Padalino stated that it was near completion.

Mr. Shaughnessy inquired about policy 1250 School Volunteers and whether the policy needed to be updated regarding the finger printing/background checks. The committee did not have the policy at hand and Ms. Collins will review and if needed add to the next policy agenda.

Mr. Shaughnessy inquired about policy 8410 Transportation Policy regarding the changes for grades 6-8 and changing the language in the policy regarding measuring distance to use the word "none". The committee did not have the policy immediately available and Ms. Collins will review and if needed add to the next policy agenda.

Adjournment

The meeting adjourned at 10:20 The next meeting is scheduled for October 6th at 9:30 at the Cioni Building.