



# INTERNSHIP & CAREER CENTER COLLABORATIONS

**WILL YOU BECOME A PART OF OUR TEAM?**

## Information and Requirements for Flyers

The Kingston High School Internship Program is looking for local businesses/agencies/organizations to collaborate with to ensure the ultimate experience for students in career driven opportunities. We would like to work with the community to enhance students' knowledge of the workforce, interpersonal skills, and community engagement.

## Information for a flyer should include

Background information on business/agency/organization, mission statement or job purpose, internship responsibilities and expectations of student, location of internship, hours and dates of internship, your logo, any potential stipend or job potential opportunities, and contact information of KHS Internship & Career Center provided in bottom box to the right of this flyer.



**Make Your Flyer Stand Out  
Be Sure to Include:**

—————  
Your Logo

—————  
A Photo

—————  
Your Mission Statement

—————  
Color and Format

## INTERNSHIP & CAREER CENTER

For placement opportunity please contact:

Tina Dierna, LMSW  
Internship Coordinator  
Located in M 109 @ KHS

[tdierna@kingstoncityschools.org](mailto:tdierna@kingstoncityschools.org)

For more information visit:  
[kingstoncityschools.org](http://kingstoncityschools.org)

(Go to KHS webpage then KHS Internship Program link)