

Teacher _____

School _____

Subject/Grade _____

Date _____

CLASSROOM VISITATION FORM

General	Present	Needed	N/A	Administrator's comments:
Students are engaged in learning				
Assignments are linked to curriculum				
Time is spent on task				
Transitions are smooth and minimal				
Instruction is differentiated				
Classroom procedures are in place				
Teacher gives effective feedback				
Interruptions are infrequent				
Students self-assess their own work				

Instruction	Present	Needed	N/A	Administrator's comments:
Lesson is tied to curriculum				
Lesson is tied to learning standards				
Instruction / assignments are differentiated				
Checks for understanding used throughout the lesson				
Models are used during instruction				
Students work collaboratively with teacher and peers				
Guided practice opportunities for students				
Students are provided tools for self evaluation				
Assignments are appropriate for grade level				

Teacher's signature

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Administrator's signature

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Mutual Respect	Present	Needed	N/A	Administrator's comments:
Teacher calls on students by name				
Courtesies are used by all (please, thank you, etc)				
Teacher greets students at the door				
Classroom has a learning atmosphere				
Students ask teacher for help				
Teacher circulates to make contact with all students				
Student diversity is valued				
Grading is clear and easily understood				
Mutual respect is practiced				

Classroom Management	Present	Needed	N/A	Administrator's comments:
Attendance taken at appropriate time				
Students follow established routines (hall passes, planners, dress code, etc)				
Students are seated when bell rings				
Students work until the end class				
Discipline interventions are respectful and effective				
Student expectations are clearly stated				
Transitions are smooth and minimal				
Procedures for collecting assignments and homework are in place				
Students are focused on learning				

Teacher's signature

Date

Administrator's signature

Date