



Dr. Paul J. Padalino, *Superintendent*

We Inspire. We Educate. We Graduate.
All Students. All of the Time

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August 18, 2023

Dear Robert Graves Parents and Guardians,

I hope you have had a great summer where you were able to relax and prepare for a great year at Robert Graves! This summer, at Robert Graves, we have been busy preparing for **the first day of class on Thursday, September 7th**. On the back of this double-sided letter is information on arrival, dismissal and other key topics.

Healthy Kids-We are happy to say that both before care and after care are available at RG through the Healthy Kids Program. Fees are set by the Healthy Kids Program. Specific sign-up information is available at <https://www.healthykidsprograms.com/home>.

Summer Reading Challenge-All students who participated should bring in their sheets on the first day of school.

Back to School Night-This year, our BTS night is scheduled for **September 12th from 6:00-7:30pm**.

Arrival and Dismissal-Specific details on arrival and dismissal are on the back of this document however, we highly encourage parents to have students ride the buses.

Lunch and Breakfast- This year we are ecstatic to announce that lunch and breakfast are free for all students! The Kingston City School District is excited to announce that it will now provide universal breakfast and lunch at no cost to all students in all schools. This expansion is made possible through the Community Eligibility Provision (CEP) designation granted to the District by the New York State Education Department. This means that every student in the district can receive a nutritious breakfast and lunch every day at no cost, without needing to fill out an application.

Teams-Last year we used Teams with all students. This year we will continue to use the Teams program for updates and to communicate quickly with parents. The two channels on Teams to follow are the PTO and Information Area channels. If you need help with login information, please contact your child's teacher. Teams information for incoming kindergarten students will be provided at a later time.

Classroom Supply Letters were sent home with 1st-4th students in June. Copies of that information are on the KCSD and RG websites. You can email the teachers with any questions.

This year we are very happy and excited to welcome 5 new staff members to the Robert Graves Team.

Ms. Danielle Perez will be joining our kindergarten team.

Mr. Thomas Romero will be joining our 2nd grade team.

Ms. Danielle Carpino will be joining our special education team.

Mrs. Kimberly Muollo will also be joining our lunch monitor team.

Mr. Stephen Walker is our new Head Custodian leading our cleaning team.

My team and I are incredibly excited about this year, and we are looking forward to teaching our exceptional students and working with our community.

Have a great remainder of your summer and see you on September 7th.

Sincerely,

Dr. Errin Parese

Arrival

- Students eating breakfast will be able to enter at 8:30am. Bus students will enter through the front doors.
- All students may enter at 8:45am.
- Students being dropped off may line up with their parents outside the cafeteria door. Students being dropped off who will eat breakfast should be walked up to the cafeteria door and can enter at 8:30am.
- Parking for parent drop off cars will be in the main lot in front of the cafeteria.
- Bus stop locations with pick up times will be posted on the KCSD website in late August.

Dismissal

- Buses will depart between 3:05 and 3:10pm. We ask parents waiting for students at bus stops to be flexible for the first few weeks as we develop consistency.
- Parents picking up students are asked to arrive at 3:00pm. Parents can park in the main lot in front of the cafeteria and walk up to the cafeteria to sign out students.

Please always send a note if:

- * there is any change in dismissal – bus or parent pick-up
- * you plan to pick up your child early or at regular dismissal time

Sending in a note prevents classrooms from being disrupted during the school day.

- Between 2:45pm and 3:10pm is a hectic time and last minutes changes should only occur in the event of an emergency.
- If you have a set schedule for dismissal, you can send in one note...you do not have to send a note in every day. If the schedule changes weekly, please send in a note on Monday with the week's schedule.
- An Alternative Bus Stop form is attached. This form is used if you would like your child picked up or dropped off at a location other than your home in the RG attendance area. Please complete, only if applicable, and return to the Main Office as soon as possible. It can be dropped off or emailed to Mrs. Yonnetti at wyonnetti@kingstoncityschools.org.
- Dismissal plans do not carry over from last year. A new note or form needs to be submitted.

Absences

If your child is going to be absent due to illness, please contact our nurse, Mrs. Mitchell at 943-3424.

- A written excuse (with dates and reason for absence) must be sent in with your child on the day he/she returns to school. If no note is received, the absence(s) will be marked as "illegal/unexcused."

Email and Text Alerts (reminders of days off, early dismissal/emergency closing notifications, bus changes/other important information)

- If you have a cell phone number and email address on file with the school, you should be receiving email and text alerts regarding information about RG and the KCSD. If you have sitters/caregivers that may need the notifications, they can sign up for the alerts at www.kingstoncityschools.org and click on the link on the left, "Email and Text List Sign Up".

Handbook

- On the first day of school, you will receive the RG Handbook which has a lot very important information. Please read this and the Required Notifications and Pertinent Information and return sign-off part.
- Do not photograph/videotape, pesticide notification, FERPA...must be completed and turned in to the Main Office every year. These do not carry over.

Staff Contacts

- | | | | |
|---|----------|--------------------------------------|----------|
| - Main Office – Dr. Parese or Mrs. Yonnetti | 943-3422 | - School Psychologist – Mrs. Barros | 943-3427 |
| - School Nurse – Mrs. Mitchell | 943-3424 | - School Social Worker – Mrs. Binney | 943-3425 |

**KINGSTON SCHOOL DISTRICT
ALTERNATIVE BUS STOP REQUEST
2023-2024 SCHOOL YEAR**

If you are requesting transportation to and/or from an alternative bus stop, please complete and return this form to the school that your child attends. A separate form must be completed for EACH child. A new form must be completed each school year (even if your child care arrangements have not changed). Allow up to 5 business days to process. Requests received after August 15 may take up to **10 business days** to process.

School: _____ Date: _____

Child's Name _____ Grade _____

Home Address _____

Home # (____) _____ Work # (____) _____ Cell # (____) _____

Email _____

Emergency Contact 1 _____ **Relationship** _____

(____) _____ Alt # (____) _____

Emergency Contact 2 _____ **Relationship** _____

(____) _____ Alt # (____) _____

Requested Start Date: _____

Name of Day Care Center, Child Care Provider or Housing Site

Address of Day Care Center, Child Care Provider or Housing Location (____) _____
Phone Number

Pick Up Location In A.M.

Day Care/Child Care Provider/Housing Site Home

Circle Days: M T W TH F; All

Drop Off Location In P.M.

Day Care/Child Care Provider/Housing Site Home

Circle Days: M T W TH F; All

Parent/Guardian Signature

Please Print Name

Circle Days: M T W TH F; All

For Office Use Only: _____

School Approval

Date Processed

STUDENT ID
(For office use only)